

Education Committee Agenda
Coatesville Area Senior High School Auditorium
September 12, 2017 - 6:00 PM
(1st Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the August 8, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. **Middle School Trip to Williamsburg (2018)**
RECOMMENDED MOTION: That the Board of School Directors approves the trip to Williamsburg for all three CASD middle schools, as presented. (*Confidential Enclosure*)
- B. **Valley Forge Educational Services / The Vanguard School Agreement – Student 10005191**
RECOMMENDED MOTION: That the Board of School Directors approves the Enrollment Contractual Agreement for the 2017-2018 school year between CASD and Valley Forge Educational Services/The Vanguard School for student 10005191, as presented. (*Confidential Enclosure*)
- C. **Longwood Gardens Grant for 1st Grade Students of Friendship Elementary School**
RECOMMENDED MOTION: That the Board of School Directors accepts a grant from Longwood Gardens to provide transportation to the Design in the Garden Program, as presented. (*Confidential Enclosure*)
- D. **Gospel Choir Performance - Benefit Concert for Haiti**
RECOMMENDED MOTION: That the Board of School Directors approves the Gospel Choir's performance in a Benefit Concert for Haiti. The concert is being sponsored to raise funds for an orphanage in Creve, Haiti.
- E. **Confidential Release and Settlement Agreement – Student 10009745**
RECOMMENDED MOTION: That the Board of School Directors approves the confidential Release and Settlement Agreement for student 10009745, as presented. (*Confidential Enclosure*)
- F. **Memorandum of Understanding – Redemption Project**
RECOMMENDED MOTION: That the Board of School Directors approves the Redemption Project which provides grant funding for the All About Character, Inc. project, as presented. (*Enclosure*)
- G. **Service Agreement – Medical Access Billing**
RECOMMENDED MOTION: That the Board of School Directors approves the Service Agreement for medical access billing, as presented. (*Enclosure*)

H. Probation Contracts

RECOMMENDED MOTION: That the Board of School Directors approves the probation contracts, as presented. (*Enclosure*)

I. Glen Mills Schools Act 48 Contract for 2017-2018

RECOMMENDED MOTION: That the Board of School Directors approves the Glen Mills Schools Act 48 Contract, as presented. (*Confidential Enclosure*)

J. Homebound Instruction – Student 1718-0025

RECOMMENDED MOTION: That the Board of School Directors approves the Homebound Instruction for student #0025. (*Confidential Enclosure*)

K. AFJROTC Field Trips

RECOMMENDED MOTION: That the Board of School Directors approves the request for two (2) out of state field trips, as presented. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

- Charter School Update – Jason Palaia
- Educational Data Presentation – Rita Perez
- Special Education Update – Dr. Cynthia Ajemian
- Summer Learning Recap – Jason Palaia
- Discipline, Community & Compliance Task Force Update – Rita Perez
- Electronic Devices Task Force Update – Jason Palaia
- Before and After Care Pilot – Jason Palaia
- Police Department Update

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

Policy Committee Agenda
Coatesville Area Senior High School Auditorium
September 12, 2017 - 6:00 PM
(2nd Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the August 8, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approve the Consent Agenda items.

900 SERIES

- A. **Policy 901 – Public Relations Objectives – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 901.
- B. **Policy 902 – Publications Program – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 902.
- C. **Policy 903 – Public Participation in Board Meetings – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 903.
- D. **Policy 903.1 – Circulation of Material at Board Meetings – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 903.1.
- E. **Policy 904 – Public Attendance at School Events – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 904.
- F. **Policy 905 – Citizen Advisory Committees – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 905.

- G. Policy 906 – Public Complaints – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 906.
- H. Policy 907 – School Visitors – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 907.
- I. Policy 908 – Relations with Parents/Guardians – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 908.
- J. Policy 909 – Municipal Government Relations – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 909.
- K. Policy 910 – Community Engagement – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 910.
- L. Policy 911 – News Media Relations – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 911.
- M. Policy 912 – Relations with Educational Institutions – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 912.
- N. Policy 913 – Non-School Organizations/Groups/Individuals – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 913.
- O. Policy 914 – Relations with Intermediate Unit – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 914.
- P. Policy 915 – Booster Clubs – 30-Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 915.

Q. Policy 916 – Volunteers – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 916.

R. Policy 920 – Parental/Family Involvement – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 920.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

September 12, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the August 8, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. **Request to Waive Fees – Good News Club – King’s Highway Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$5,364.00 from the Child Evangelism Fellowship of Chester County for the Good News Club on October 17, 2017, as presented. (*Confidential Enclosure*)
- B. **Request to Waive Fees – Good News Club – Rainbow Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$3,836.00 from the Child Evangelism Fellowship of Chester County for the Good News Club on October 19, 2017, as presented. (*Confidential Enclosure*)
- C. **Request to Waive Fees – YMCA Believe & Achieve Program – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$161,552.00 for the YMCA of Greater Brandywine Believe & Achieve [After School] Program to be held at Scott Middle School from August 28, 2017 through June 8, 2018, as per the attached enclosure. (*Confidential Enclosure*)
- D. **Lunch Prices for the 2017-2018 School Year**
RECOMMENDED MOTION: That the Board of School Directors approve a \$.25 increase for all lunches for the 2017-2018 school year. This will set the new lunch prices at \$2.20 for Elementary Students, \$2.40 for Middle School Students and \$2.75 for High School Students.
- E. **Chamber and Sons – Repair of Gymnasium Floor – North Brandywine Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the proposal from Chambers and Sons to repair and refinish the North Brandywine gym floor in the amount of \$28,890.00. This proposal was forwarded to our insurance carrier for reimbursement minus the deductible. (*Enclosure*)
- F. **Office for Civil Rights Website Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the Resolution Agreement between CASD and the Office for Civil Rights, Case Number 03171060. (*Confidential Enclosure*)

- G. **Request to Waive Fees – Women Destined for Change – 9/10 Center**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$2,901.00 for Women Destined for Change. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

September 12, 2017 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets
BOARD MEMBERS: James Hills and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the August 8, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

B. Donation from the Red Robin Restaurant (The Kula Foundation)

RECOMMENDED MOTION: That the Board of School Directors accept a check in the amount of \$3.75 from the Red Robin Donations Loyalty Program to Scott Middle School.

C. Human Resources Report and Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

D. PSAT / SAT Administration

RECOMMENDED MOTION: That the Board of School Directors approve the payment and administration of the PSAT for 10th and 11th grade students, and SAT all 11th grade students. (*Confidential Enclosure*)

E. Memorandum of Understanding – CATA Choral Pay (2016-2017)

RECOMMENDED MOTION: That the Board of School Directors approves the Memorandum of Understanding between CASD and CATA as presented. For purposes of clarity, this was inadvertently missed on the June agenda.

INFORMATIONAL ITEM(S)

- Mike Lillys, RBC Capital - New Bond Issue to Fund the 1st Phase of the Facilities Plan
- Enrollment Reports for the month ending August 31, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

HUMAN RESOURCES REPORT

September 12, 2017

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) DiStefano, Greg, School Psychologist for King's Highway Elementary School and East Fallowfield Elementary School. Letter Dated: 8/29/2017. Reason: Personal. Effective: 9/15/2017.
- 2) Reilly, Elizabeth, Special Education Teacher for South Brandywine Middle School. Letter Dated: 8/24/2017. Reason: Personal. Effective: 8/24/2017.
- 3) Saroka, Susan, Mathematics Teacher for the Coatesville Area Intermediate High School. Letter Dated: 8/31/2017. Reason: Personal. Effective: 9/5/2017.

b. CATSS

- 1) DiNunzio, Andrea, Health Assistant for Reeceville Elementary School. Letter Dated: 8/29/2017. Reason: Personal. Effective: 8/28/2017.
- 2) Lasco, Pamela, Principal's Secretary for Friendship Elementary School. Letter Dated: 8/28/2017. Reason: Personal. Effective: 9/8/2017.
- 3) Pawlowski, Kathy, 6.5 Hour Attendance Secretary for Reeceville Elementary School. Letter Dated: 8/18/2017. Reason: Personal. Effective: 8/31/2017.
- 4) Roscoe, Elena, Cafeteria/Playground/Library Aide for Friendship Elementary School. Letter Dated: 8/21/2017. Reason: Personal. Effective: 8/21/2017.
- 5) Turner, Brenda, Special Education One-on-One Aide for Friendship Elementary School. Letter Dated: 8/28/2017. Reason: Personal. Effective: 9/11/2017.

c. EXTRA DUTY

- 1) McAllister, Shelly, 7th Grade Field Hockey Coach for South Brandywine Middle School. Letter Dated: 7/30/2017. Reason: Personal. Effective: 7/30/2017.
- 2) Pascoe, Amy, Girls' Softball Coach for Scott Middle School. Letter Dated: 8/29/2017. Reason: Personal. Effective: 8/29/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Green, Marian, Special Education Teacher for South Brandywine Middle School. Posted: 7/6/2017. Salary: \$48,533 (Prorated). Level: M. Step: 3. Temporary Professional Contract. Degree: BA—Psychology, West Chester University. MA—Special Education, University of Phoenix. Certification: Special Education PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Kelleman, Timothy, Biology Teacher for the Coatesville Area Intermediate High School. Posted: 8/17/2017. Salary: \$47,033 (Prorated). Level: B+15. Step: 3. Temporary Professional Contract. Degree: BS—Biology, Penn State University. Certifications: Biology 7-12. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 3) King, Kimberly, School Psychologist for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$45,133 (Prorated). Level: M. Step: 1. Temporary Professional Contract. Degree: BA—Psychology, Bloomsburg University. MS—School Psychology, Millersville University. Certifications: Education Specialist 1, School Psychologist PK-12. Effective: 9/5/2017. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Dunne, Cynthia, 4.75 Hour Attendance Secretary for Scott Middle School. Posted: 6/29/2017. Salary \$15/hour. Effective: 8/28/2017. SP4: Approved. Pending 168 Forms.
- 2) Kumar, Deepika, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: 9/6/2017. SP4: Approved. Pending 168 Forms.
- 3) Sawyers, Stephanie, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: 9/6/2017. SP4: Approved. Pending 168 Forms.
- 4) Stringer, Jennifer, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: 9/6/2017. SP4: Approved. Pending Act 168 Forms.

c. EXTRA DUTY

- 1) Boyer, Edward, 7th Grade Football Coach for Scott Middle School. Posted: 10/4/2016. Salary \$3,105.75 (Prorated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 2) Hughes, Miriam, Assistant Band Director for the Coatesville Area Senior High School. Posted: 6/9/2017. Salary \$3,968.25 (Prorated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3) Limper, James, Assistant 9th Grade Football Coach for the Coatesville Area Intermediate High School. Posted: 6/12/2017. Salary \$3,882.19 (Prorated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.

- 4) Martin, Ruth, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Ulkloss, Brian, Assistant Swim Coach for the Coatesville Area Senior High School. Posted: 6/9/2017. Salary \$2,472.25. Effective: 2017—2018 School Year. SP4: Staff.
- 6) Mentors for the Coatesville Area School District. Salary: \$1,000. If Mentor is assigned to more than one teacher, the salary for mentoring each additional teacher is \$500. Effective: 2017—2018 School Year. SP4: Staff.

Coatesville Area School District

Mentor	New Teacher	Subject
Thompson, Tyree	McBratnie, Dawn	School Psychologist

Coatesville Area Senior High School

Mentor	New Teacher	Subject
Domsohn, Tricia	Brooks, Tammy	English
Hughes, Gabriel	Molan, Danielle	Music
Vietri, Steven	Bonner, Michael	Physical Education
Walker, Nicole	Keller, Meredith	Math

Coatesville Area Intermediate High School

Mentor	New Teacher	Subject
Eberly, Robert	Stephens-Franklyn, Marilyn	Physical Education

North Brandywine Middle School

Mentor	New Teacher	Subject
Mochulski, Heather	Sciandra, Jamielynn	English Language Arts

Scott Middle School

Mentor	New Teacher	Subject
Hydutsky, Domenica	Boyd, Kimberly	Special Education
Hydutsky, Domenica	Quattlebaum, Nathaniel	Special Education

South Brandywine Middle School

Mentor	New Teacher	Subject
McKee, Elizabeth	DiVirgilio, Kimberly	English Language Arts
Stevenson, Jill	Kingston, Katie	Special Education
Stevenson, Jill	Lemma, Rachel	Special Education

East Fallowfield Elementary School

Mentor	New Teacher	Subject
Sullivan, Kinsey	Miller, Lindsay	Music

Reeceville Elementary School

Mentor	New Teacher	Subject
Neff, Valerie	Kane, Abigail	Elementary Teacher
Schwartz, Susan	Matijasich, Brian	Elementary Teacher

3. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

- 1) Norris, Demetrius, 5.75 Hour Special Education One-on-One Aide remaining at South Brandywine Middle School. For purposes of completeness and clarity, the employee has returned to their original assignment as the involuntary transfer was not needed.

b. FEDERATION

- 1) Bookman, James, move from A Custodian for South Brandywine Middle School to Rainbow Elementary School. Effective: 8/25/2017.
- 2) Brickus, Reginald, move from A Custodian for South Brandywine Middle School to Scott Middle School. Effective: 8/25/2017.
- 3) Faust, Ernest, move from A Custodian for East Fallowfield Elementary School to Coatesville Area Senior High School. Effective: 8/25/2017.
- 4) Hurst, Myia, move from B Custodian for South Brandywine Middle School to Scott Middle School. Effective: 8/25/2017.
- 5) Paup, Robert, move from B Custodian for Coatesville Area Senior High School to Rainbow Elementary School. Effective: 8/23/2017.
- 6) Rosado, Jorge, move from B Custodian at East Fallowfield Elementary School to Coatesville Area Senior High School. Effective: 8/25/2017.

4. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. EXTRA DUTY

- 1) Rambo, Frank, move from Special Education One-on-One Aide for Coatesville Area Senior High School to Food Service Substitute for the Coatesville Area School District. Posted: 8/31/2017. Salary: \$9/hour. Effective: 9/7/2017.

5. **Correction**

RECOMMENDED MOTION: That the Board of School Directors approves the Correction as indicated:

a. FEDERATION

- 1) Watkins, Alexander, 3 Hour General Utility Worker for Reeceville Elementary School. Posted: 7/13/2017. Salary: \$13.66/hour (\$14.66/hour after 520 hour probation period). Effective: 8/28/2017. SP4: Approved. Pending 168 Forms. Correction: Name change from 8/22/2017 Board Agenda.

6. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

<u>Name</u>	<u>Effective Date</u>
Mary Grace Conlan	9/2/2017
Victoria Cooper	9/2/2017
Kimberly Fulmer	9/3/2017
Elizabeth Gushanas	9/3/2017
Breanna Kriston	8/21/2017

7. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the creation of Title 1 Tutoring for Elementary Grades K-5 and Scott Middle School to be funded by Title 1 grant money for the duration of the 2017-2018 school year. Number of tutors needed will be based upon enrollment.

ADDENDUM TO THE HUMAN RESOURCES REPORT

of
September 12, 2017

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Whisler, Kenneth, Director of Public and School Safety for the Coatesville Area School District. Letter Dated: 9/5/2017. Reason: Personal. Effective: 9/20/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Monahan, Meghan, Supervisor of Special Education for the Coatesville Area School District. Posted: 7/31/2017. Salary: \$84,000 (pro-rated). Degree: BS—Elementary and Special Education, Saint Joseph's University. MS—Educational Leadership/Principal/Supervisor, Drexel University. Certifications: Elementary K-6, Special Education PK-12, Supervisor Special Education PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Brooks, Nicole, Cheerleading Coach for South Brandywine Middle School. Posted: 7/3/2017. Salary \$1,856 (pro-rated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 2) Craig, Malcolm, 7th Grade Football Coach for South Brandywine Middle School. Posted: 8/1/2017. Salary \$2,499.75. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3) Daberkoe, Justin, 8th Grade Football Coach for South Brandywine Middle School. Posted: 7/10/2017. Salary \$3,126.75. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 4) Eaton, Jennifer, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Freeman-Petersen, Jesseka, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 6) Shopa, Anthony, Assistant Soccer Coach for the Coatesville Area Senior High School. Posted: 4/10/2017. Salary \$2,415.16 (pro-rated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.

7) Smith, Karen, Mentor for Hood, Brian, for South Brandywine Middle School. Subject: Mathematics. Salary: \$1,000. Effective: 2017—2018 School Year. SP4: Staff.

3. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approve the creation of Cyber Assessment (Math & Science) position. Effective: 2017—2018 School Year. Extra duty on as needed basis.